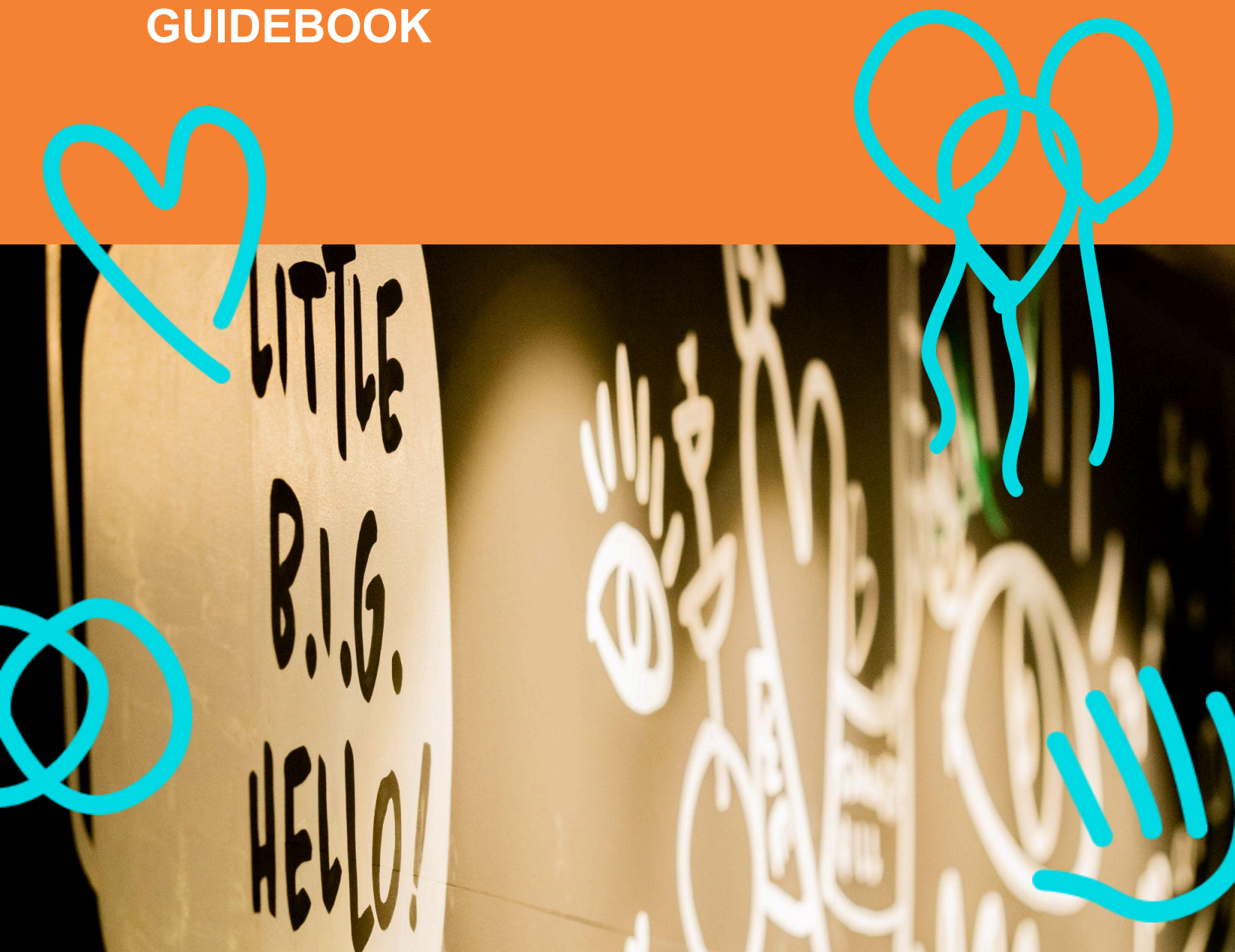




LITTLE BIG HOUSE EXPRESSION OF INTEREST (EOI) GUIDEBOOK





INTRODUCTION

Welcome to the Little BIG House Event Expression of Interest (EOI) Guidebook!

This guide is designed to help you successfully apply for the use of Little BIG House, a vibrant community venue in Summer Hill dedicated to preventing social isolation and loneliness.

The Little BIG House opened in 2021 as a community hub and now hosts over 90 community-led events each month. Demand for this space is high. Therefore access is offered through an Expression of Interest (EOI) process at various points throughout the year.

This guidebook will walk you through that process – from understanding our mission and priorities to completing the EOI application form and knowing what to expect if selected.

Our goal is to make the process transparent and accessible, whether you are a first-time event host or an experienced community organiser.

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LITTLE BIG HOUSE MISSION

Little BIG House's Mission:

Little BIG House was founded by the Little BIG Foundation to combat social isolation and loneliness in our community.

We believe in the power of social connection to improve mental health and overall wellbeing.

Events at Little BIG House should therefore contribute to bringing people together, fostering friendships, supporting those in need, and building a stronger community.

Overview of our EOI Process

Little BIG House uses an Expression of Interest (EOI) process to allocate venue slots to programs that are most likely to support our mission (*outlined above*) - reduce loneliness, drive community connection and be well attended by our local community.

Here's an overview of how it works:

- **Periodic EOI Rounds:** EOIs are accepted during specific application rounds throughout the year. Each round is announced via our website and newsletter with clear opening and closing dates. [*Subscribe to our newsletter*](#) to stay updated on upcoming rounds.
- **Competitive Selection:** After each EOI round closes, a volunteer selection committee reviews all submissions. Because the venue supports so many events per month, we often receive more applications than available slots. Not every application can be approved, so the committee prioritises events that best align with our mission and current community needs.
- **Notification:** All applicants are notified of the outcome after the committee's deliberation. We aim to inform you promptly (typically within a few weeks of the closing date). Successful applicants will receive instructions for next steps (such as scheduling and induction), while those not selected are encouraged to consider feedback and reapply in a future round.
- **Upcoming Event Scheduling:** If your EOI is approved, you will work with the Little BIG House team to schedule your event within the upcoming cycle (generally covering the next few months). Flexibility with dates and times will help us accommodate your event more easily.
- **Induction:** Before you can commence your event, you'll need to attend an in-person Induction. If you're unable to attend, you will not be able to commence your event. Please refer to the key dates section of this document.

Why an EOI?

Holding a formal EOI process ensures transparency and fairness. It's similar to applying for a community grant or program: you'll need to articulate how your event contributes to community wellbeing and aligns with our focus areas.

Do you have an idea that can bring people together?

Shared activities are one of the most effective ways to encourage connection and combat loneliness at a grass-roots level. Attending an event here is often part of an individual's recovery plan or self development. By providing a space where locals can meet and neighbours can bond, we create opportunities for lasting friendships and vibrant communities - and your event plays a vital role in bringing that to life.

Why apply?

What you'll get if your EOI is approved:

- Access to one of the most well-equipped community venues in the Inner West.
 - You'll be asked to make a \$2 annual donation to the space to become a Tribe member
 - Free events can use the space for free. On the other hand, paid events have an extremely low sliding fee scale to make sure your event is successful.
- Joining the Little BIG Tribe & Network
 - Hosting here makes you a member of the "Little BIG Tribe", a network of community leaders, volunteers, and fellow hosts. You'll connect with like-minded people, exchange ideas, receive peer support, and build collaborative relationships. You're not doing it alone!
- Practical & Creative Freedom
 - You can propose almost anything that brings people together or enriches the community—from a kombucha tasting group to a debate workshop or other creative ideas. We have some overarching principles and a bit of reporting to do, but your event is yours.
- Community credibility
 - Being part of the Little BIG House program builds trust by showing your commitment to inclusivity, safety and genuine community impact.

Eligibility criteria

Before diving into your application, ensure you meet our basic eligibility criteria and understand the requirements for hosting at Little BIG House:

- **Who Can Apply:** We welcome applications from individuals, informal community groups, and not-for-profit organisations. You do *not* need to be a registered charity or business to apply. Passionate community members are highly encouraged and typically are our most successful events!

For-profit businesses can also apply *if* the event provides genuine community value - see below. All applicants must be **18 years or older** and have a current police check.

- **Mission Alignment:** Your event must align with the Little BIG House mission of fostering connection and reducing isolation. This means the event should have a **clear community or social benefit**. When writing your application, keep this mission in mind and show how your event will help achieve it.

Ask yourself: How will participants feel more connected, supported, or included by attending my event?

If the primary goal is sales, promotion, or profit for an organiser, it likely will *not* be eligible. (It's fine if you represent a business or brand, but the event content must stand on its own as useful and engaging to the community, not just an advertisement or lead generator for your business.)

- **Community Accessibility:** Events should be accessible and welcoming to the target audience. Consider factors like cost, location, and inclusivity. We encourage events to be low-cost for attendees (financial isolation is a key factor in loneliness). Reasonable participant fees (for materials or cost recovery) are allowed, but high-priced commercial seminars or exclusive events would not fit our community model.



TIP

As a guideline, events that cost participants less than \$30 to attend tend to attract participants whereas event spaced higher are rarely able to attract an audience big enough to make them viable.

- **Originality:** We look for events that add standalone community value. If a very similar (or perceived similar) event already regularly runs at Little BIG House, new proposals may be lower priority unless they serve a different audience or bring a new twist.

It's a good idea to familiarise yourself with current events (listed on our [website](#)) to ensure your idea fills a gap or meets a need. We love innovative ideas!

- **Readiness and Commitment:** You do not need prior event-hosting experience (first-time hosts are welcome!), but you should be prepared to run the event if selected. This means having a clear plan, the time commitment to host the event and promote it, and any resources you might need. The application will ask about your experience or preparation. It's okay if you're new, but show that you've thought through how you will make the event happen successfully. The committee wants to ensure that selected events will actually launch and continue as proposed. Events often start small and grow, which is fine, as long as hosts remain committed.
- **Fit with Venue:** Little BIG House is a shared community space. Consider whether your event is suitable for our venue. We have two main areas (upstairs and downstairs – see details in “Venue Spaces” section) and can accommodate a range of activities. However, very large events (over ~40 people), or events that require specialised facilities we don't have, may not be feasible. If in doubt, contact us to discuss whether our space can support your idea, or come see the event for yourself by attending an existing event or attending our quarterly Open Houses.

Please note: Sound carries in space. If you need a silent venue, we are not the right venue for you.

- **Compliance with Policies:** All events at Little BIG House must adhere to our community guidelines and policies (e.g., respecting noise limits, inclusivity, safety rules, etc.). By applying, you agree to comply with the venue's Terms and Conditions (you'll see acknowledgments in the form). If your event involves any sensitive content or risks, you'll need to mention how you'll manage those responsibly.

Current priorities

To ensure we address the most pressing community needs, our volunteer committee identifies **priority areas** for events - event types, audiences or time slots where more opportunities are needed. Priority areas may be updated periodically, but as of now, we are especially interested in events that:

- **Engage younger people (under 25):** Programs or activities for children, teenagers and young adults. Events from under 18 should be suitably staffed and/or credentialed. (Examples: teen coding club, youth art workshops, family board game afternoons).
- **Engage men:** We see significantly less men attend the Little BIG House and are encouraging events which are either specifically targeted generally appeal to men.
- **Utilise Weekday Afternoons (12noon–5pm):** We have a strong interest in events that run during weekday daytime hours and availability in the Little BIG House in the afternoon. We would love to fill this slot.
- **Thematics the community has indicated they are most interested in:**
 - Creative and maker activities - painting, drawing, craft, textiles
 - Fitness - strength, stretching, functional fitness, pilates, walking, gentle movement
 - Food and drink experiences - cooking classes, tastings, appreciation groups, food swaps



TIP

When describing your event in the EOI form, highlight any ways it fits these priority areas. These priority areas will change from one intake to the next based on what the community is requesting and what the venue can accommodate.

Don't be discouraged if your idea doesn't perfectly match all the listed priorities, we welcome all ideas that clearly contribute to social connection or reducing isolation. The committee will consider the overall mix of events and community benefit.

There is not a set number of events approved in each EOI round. We will accommodate as many as possible.

Host Responsibilities and Requirements

Little BIG House is a community-driven space, and hosting an event here comes with some important responsibilities. These ensure that events run smoothly, safely, and in line with our mission. By submitting an EOI, you acknowledge and agree to the following requirements if your event is approved:

- **Marketing & Promotion: Hosts are responsible for promoting their own events.** Little BIG House will support you by listing your event on our website calendar and social media pages, but the main outreach is up to you. You should have a plan to get the word out to your target participants – for example, through flyers, community Facebook groups, school or workplace bulletin boards, personal networks, or any relevant community organisations.

Successful hosts often start promotion well before the first session and keep engaging potential attendees regularly.



TIP

In your application, you can mention how you plan to promote the event – this shows the committee you're proactive and realistic about building attendance.

- **Safety Checks – Police and WWC:** All Little BIG House hosts and any co-hosts or ongoing volunteers involved in running events must hold a valid Australian National Police Check. This is a standard background check for community volunteers and costs around \$15 at a volunteer rate. Similarly, if your event involves children under 18 (for example, a kids' class or families attending), you and your team will need a Working With Children Check (WWCC) clearance (approximately \$15 for volunteers in NSW).

These checks are mandatory for us to maintain a safe environment. You do not need to have them done *before* applying, but you should be prepared to obtain them before your event starts. We will ask you to provide evidence of your Police Check and WWC (if applicable) upon approval.

- **Mandatory Host Induction:** Before your first event session, you will be required to attend a Host Induction session at Little BIG House. This is usually a short orientation meeting (often one evening or weekend prior to the new cycle of events) where we introduce you to the space, go over the house rules and facilities, discuss emergency procedures, and answer any questions.

It's also a chance to meet other hosts!

**TIP**

Attending induction is required – it ensures you know how to open/close the venue, use equipment, and uphold our community guidelines. You will be unable to commence your event until you have completed induction so take a good look at the dates listed in this document.

- **Insurance for Certain Activities:** If your event involves “professional instruction” or higher-risk activities, you will need to have appropriate liability insurance.

“Professional instruction” means you are teaching a skill or leading an activity where someone could potentially get injured or suffer loss (examples: exercise classes like yoga or dance, physical activities, health/fitness training, business or legal advice workshops, etc.). In these cases, you (or your organisation) should carry Public Liability Insurance (and professional indemnity insurance if relevant) to cover any claims arising from the event. Many instructors or businesses already have such coverage – if so, you’ll just need to provide a Certificate of Currency. If you don’t have it yet, plan to obtain coverage if your EOI is successful.

For lower-risk events (like discussion groups, craft circles, etc.), insurance is not required beyond our venue’s own coverage – we will advise you based on your event, if successful. But if you have it already - save us the step and upload it with your EOI.

- **Event Content and Community Value:** Your event should provide stand-alone community value.

This means it’s not primarily a sales pitch, recruitment drive, or promotional stunt. We love having experts and even businesses share their knowledge (for example, a local gardener running a free gardening workshop, or a startup founder running a tech meetup – that’s great!), but the content must be genuinely useful and inclusive for participants regardless of whether they become customers or clients.

If you will charge a fee or accept donations, be transparent about it in the application and ensure the fee is reasonable for a community event. A sudden introduction of a fee after approval may require your event to be reassessed.

- **Venue Care and Policies:** Hosts are expected to treat the Little BIG House venue with care and respect. You’ll be responsible for basic setup and cleanup of your event. This includes leaving the space as you found it (or better!)
- **Ongoing Communication:** Because our committee and staff are volunteers managing a busy calendar, we ask hosts to maintain good communication. Consistent, reliable hosts who communicate well help us keep the community programs running smoothly for everyone’s benefit.

- **No-Shows and Cancellations:** We understand that sometimes things happen, but as a courtesy to the community, we expect hosts to run their events as scheduled. If an event is repeatedly canceled last-minute or the host fails to show without notice, it impacts participant trust and the venue's effectiveness. Such issues could affect future EOI considerations. Show commitment by sticking to your advertised schedule as closely as possible, and giving advance notice if you must cancel.

Step-by-Step Guide to Completing the EOI Form

The Expression of Interest (EOI) form is your opportunity to tell us about your event idea and demonstrate how it supports the Little BIG House mission of building connection and reducing loneliness. The form is designed to guide you through the key details we need to assess your program - from what your event involves to your readiness to host it.

The following is an overview of each section and tips to help you complete it successfully.

1. Acknowledgements

Before starting the form, you'll be asked to review and agree to a few important terms. These confirm that:

- You understand that the volunteer management committee will review all EOIs and determine whether your event is a fit for the venue.
- I will need to attend induction prior to commencing my event. If I am unable to attend induction on the set date, my event will be resubmitted for the next EOI round
- You have (or are willing to obtain) a valid Australian Police Check, and a Working With Children Check if your event involves participants under 18.
- You are responsible for promoting your own event (Little BIG House will support by listing it on our website and social media).

These acknowledgements are required before moving to the next section of the form.

2. Personal Information

Provide your name, contact information and how you heard about Little BIG House. This helps us stay in touch and understand how people find our community.

3. Event Details

This section captures what your event is about and how it will run. You'll be asked to include:

- **Event Name** – a short, engaging title that captures what your event offers.
- **Event Description** – a few sentences explaining what participants will do, experience or learn.
- **Target Audience** – who the event is for (e.g. parents, teens, seniors, everyone).
- **Expected Attendance** – how many people you anticipate per session.
- **Cost to Attend** – whether your event is free or has a small participation fee.
- **Recurrence** – how often you plan to hold it (weekly, fortnightly, monthly, etc.).
- **Preferred Space** – upstairs, downstairs or either. Selecting *either* increases scheduling flexibility.

- **Preferred Day/Time** – nominate your first and second preferences for timing.
- **Duration** – include total event length plus any setup and pack-down time needed.
- **Experience** - please share any experience you have that will help your event be successful. It's not mandatory to have direct experience.



TIP

The more flexible you are with timing and space, the greater the chance we can accommodate your event.

4. Mission Alignment

This section helps us understand how your event supports the **Little BIG House mission** to reduce loneliness and build social connection. You'll be asked to:

- Explain how your event contributes to connection, inclusion or wellbeing in the community.
- Select your **Purpose Category**:
 - *Connection* – bringing people together in a casual way.
 - *Social* – fostering social interaction through shared activity.
 - *Support* – helping people through a shared challenge or experience.
 - *Meeting* – gathering like-minded individuals for discussion or collaboration.
- **Goals** - describe the goals of your event.
- Any other information you would like to share

5. Experience and Readiness

We don't expect you to be a professional event organiser - enthusiasm counts! Here, you'll outline:

- Any prior experience running similar events or why you feel prepared to host this one.
- Any relevant qualifications or certifications.
- How you'll promote the event (e.g. social media, flyers, community noticeboards, word-of-mouth).



TIP

We're looking for passion and commitment. Show that you've thought about how to attract participants and sustain your event over time.

6. Documentation and Safety

All hosts and volunteers must meet basic safety requirements:

- Upload or confirm your willingness to obtain a **Police Check** (mandatory for all hosts).
- Upload or confirm your **Working With Children Check** (if applicable).
- If your event involves professional instruction (e.g. yoga, fitness, professional coaching), upload your **Public Liability Insurance** certificate.

You'll also be asked to confirm whether you have any relevant qualifications or insurance coverage, or if you need guidance on what's required.

7. Marketing and Promotion

Little BIG House supports you by listing your event online, but hosts are responsible for wider promotion. You'll be asked to identify how you plan to promote your event, such as local noticeboards, social media, community groups or flyers.



TIP

The committee looks favourably on applicants who show initiative in getting the word out.

8. Review and Submit

Once you've completed all sections, review your responses carefully and submit your application. You'll receive an automatic email confirming receipt of your EOI.



TIP

Please note: there is a maximum character limit of 600 characters for each question. This is about 3-4 short sentences. Please be concise. Dot point are welcomed.

After submission, the **management committee** will review all EOIs received in the current round. You'll be notified of the outcome after deliberations. Successful applicants will then proceed to induction and scheduling.

KEY DATES

ROUND 1

Date	Action
01 December, 2025 - 31 January, 2026	<ul style="list-style-type: none">• Expression of Interest Campaign is open.• Event proposals can be submitted any time within this window.• Submissions close at midnight.
Mid-February, 2026	<ul style="list-style-type: none">• All applicants are notified of the result.
Tuesday 24th February, 2026 6-7.30pm @ LBH	<ul style="list-style-type: none">• New host induction - new event hosts must attend this in order to be able to start in March.• New hosts submit marketing information to promote their event.
March	<ul style="list-style-type: none">• New events commence

ROUND 2

Date	Action
01 April, 2026 - 29 May, 2026	<ul style="list-style-type: none">• Expression of Interest Campaign is open.• Event proposals can be submitted any time within this window.• Submissions close at midnight.
Mid-May 2026	<ul style="list-style-type: none">• All applicants are notified of the result.
Tuesday 23rd June, 2026 6-7.30pm @ LBH	<ul style="list-style-type: none">• New host induction - new event hosts must attend this in order to be able to start in March.• New hosts submit marketing information to promote their event.

July	<ul style="list-style-type: none"> • New events commence
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ROUND 3

Date	Action
01 August, 2026 - 30 September, 2026	<ul style="list-style-type: none"> • Expression of Interest Campaign is open. • Event proposals can be submitted any time within this window. • Submissions close at midnight.
Mid-October 2026	<ul style="list-style-type: none"> • All applicants are notified of the result. •
Tuesday 28th October, 2026 6-7.30pm @ LBH	<ul style="list-style-type: none"> • New host induction - new event hosts must attend this in order to be able to start in March. • New hosts submit marketing information to promote their event.
November	<ul style="list-style-type: none"> • New events commence

OUR TIPS

Top Tips for a Stand-Out Application

Now that you know the nuts and bolts of the process, let's focus on how to make your application shine. Below are some **practical tips and common pitfalls to avoid** when crafting your EOI, distilled from our experience of past rounds:

1. Clearly Articulate Community Benefit:

This is the golden rule. Make it abundantly clear **who** in the community will benefit and **how**.

Use concrete examples or scenarios, for instance, *"This event will help recently arrived international students in the area make local friends, easing their sense of isolation"* is much stronger than simply, *"It will be fun for people."*

The committee should immediately grasp the value your event brings to others, not just to you as the host.

2. Align with Our Mission (Don't Assume It's Obvious):

Even if it seems self-evident to you that your event is social, spell out the link to **reducing loneliness or building connections**. Sometimes applicants think *"Well, it's a group activity, so of course it's social."* However, the ones who explicitly mention *how* it fights isolation, stand out.

Weave those mission keywords in: connection, isolation, inclusion, community, support. It signals you're on the same page as us.

3. Leverage Priority Areas (If Relevant):

As discussed, if your event touches an identified priority area, emphasise that. But do so genuinely – don't force a fit. If it doesn't align with a listed priority area, that's okay; focus on the real need it meets.

Avoid bending your description unnaturally just to tick a priority box. The committee can tell when something is shoehorned. Authentic alignment is key.

4. Be Realistic and Detailed in Planning:

Show that you've thought through the practicalities. How will you run the event week after week? How will you handle it if only a few people show up initially? Mentioning such contingencies demonstrates foresight.

For example, *“I plan to start with a pilot session to gauge interest. Even if only 3-4 people come at first, I’ll continue for at least two months as I expect word-of-mouth to grow attendance.”* This tells us you won’t be discouraged by a slow start and have a long-term view – which is great, because **community building takes time**.

5. Avoid the “Business Pitch” Tone:

One of the biggest pitfalls is making the event sound like a commercial seminar or a personal business promotion. Even if you are a professional offering your expertise, frame the event in terms of community learning and benefit, *not* in terms of what you’re selling.

For example, instead of *“I will talk about my coaching services and how people can sign up for my program”* say *“I will host a free workshop teaching job interview skills, drawing on my professional coaching experience, to help community members improve their employment prospects.”* See the difference? One centers on attendees’ gain, the other on the host’s gain.

Always center on the **attendees’ perspective**.

6. Show Commitment and Enthusiasm:

We love when an applicant’s passion shines through. If this event is something you truly care about, let that be known. Enthusiasm is contagious and reassuring. Statements like *“I’m really dedicated to making this a lasting initiative”* or *“I’ve been dreaming of creating a space like this for our community”* convey that you’ll put in the effort.

Just be sure to pair enthusiasm with evidence of planning (passion alone isn’t enough, but passion + a plan is a winning combo).

7. Highlight any Community Support or Collaboration:

If you already have people interested or partners involved (even informally), mention it.

For example, *“The local library indicated they could help promote it”* or *“I have three neighbours who have committed to come and help in initial sessions.”* This shows momentum.

Or if your event is part of a larger movement or idea (like a global initiative or a tie-in with a local festival), it can add appeal.

8. Mind Your Writing Clarity and Tone:

Write in a **friendly, clear tone**. Avoid jargon or overly academic language. You want the reviewers (and later, participants) to easily grasp what you’re saying. Use short sentences and paragraphs, bullet points for lists, and simple language.

Imagine you’re explaining your idea to a neighbour over coffee – that’s the tone to aim for: **approachable yet confident**.

And of course, check for typos or errors, as they can distract from your message.

9. Don't Copy-Paste Generic Content:

Tailor your responses to Little BIG House specifically. We can tell if someone has copy-pasted from a generic proposal, website or entirely written with AI. Human volunteers will be reading, so write for them.

10. Use Examples and Scenarios:

Don't assume we will understand what will happen at your events, instead use a short example to illustrate a point. For instance, *"At each session, I'll introduce a question of the day to spark conversation, like 'What's one thing you love about our neighborhood?' so that people start opening up to each other. We will then move to the seating area where we will..."* This gives a concrete picture of how you'll foster connection and what will actually happen.



TIP: Keep Copies of Your Responses

Save your application answers in a separate document. Not only is it good in case something glitches during submission, but you can refer back to what you said if you are selected. You will not be provided with a copy of your submission.

What *Not* to Do in Your EOI

Here are some common mistakes that make it hard for us to approve your idea:

1. **DON'T write us an essay:** Keep it simple, no need for academic language. Bullet points can be used and ensure it still reads cohesively.
2. **DON'T propose outdoor events:** It's not ours to offer so we can't grant you access to it.
3. **DON'T propose 'series' or 'courses':** unfortunately we cannot accommodate them at this time. We are looking for ongoing events (weekly, fortnightly, monthly or quarterly).
4. **DON'T use acronyms:** we might not know what you're talking about.
5. **DON'T be inflexible with days and times:** we really want to approve your event and usually the biggest barrier is finding a time slot.

Frequently Asked Questions (FAQ)

Q1: I've never hosted an event before. Is that a disadvantage in the EOI process?

A: Not at all! We welcome first-time event hosts. In fact, many of our current events started with someone who had enthusiasm and an idea, but no prior experience. The key is to show in your application that you're prepared to put in the effort to make the event happen. Highlight any relevant skills or supportive friends, and convey your commitment to learn. The committee assesses potential and passion, not just past experience. We even have resources and a community coordinator to help new hosts succeed. So don't let lack of experience stop you. Instead, focus on why you're the right person to bring this event to life!

Q2: Can I submit more than one event idea in the same round

A: Yes, but you will only be selected to run one idea.

Q3: Does my event have to be free for participants? Can I charge a fee or ask for donations?

A: No. But the pricing should be in the spirit of community accessibility. Many events at Little BIG House are free, which lowers barriers to participation. However, we understand some activities have material costs or professional instruction value. If you plan to charge, keep it reasonable and relevant to the hard costs of the event. Be very transparent about this in your application.

Q4: I run a small business. Can I use this event to promote my services (indirectly)?

A: It's fine that you have a business or professional background, and naturally if you do a great job hosting, people may become interested in your services. But the event must stand on its own merit for community benefit. It should not be a disguised sales event.

Q5: What if my event doesn't get many attendees at first? Will I lose my slot?

A: No. The best events take time to build and we don't want you to be discouraged. We do not expect you to have a full house from day one. As long as you are actively trying to promote the event, attending provided training and engaging with marketing opportunities and the people who do come are having a good experience, we'll be patient. We don't abruptly cancel events for low numbers. Some of the best connections happen with 4 people in the room (but let's aim for 10).

Q6: If my event is approved, can I hold it indefinitely, or is it only for a certain period?

A: Typically, when we approve an event, we schedule it for the upcoming 12 months. If your event is doing well and you wish to continue, you'll usually be invited to roll it over into the next cycle. However, we reserve the right to periodically refresh the lineup to incorporate new ideas. Rest assured, we won't drop an ongoing event without discussion. Our aim is to balance consistency with variety.

Q7: Can I reapply with the same idea if I was not successful in a previous round?

A: If you feel your idea has evolved, you absolutely can! Maybe the timing wasn't right or the description needed more detail. Take the lessons on board and try again. Also, circumstances change – maybe next round there's more schedule space or a greater need for your type of event.

Q8: Are there any types of events that are not allowed or likely to be rejected?

A: We aim to be open-minded, but certain events are not suitable for Little BIG House. For instance:

- Events that are **purely political rallies or religious services** (we maintain a non-partisan, secular stance for inclusivity, though educational or cultural celebrations are welcome – it's about primary purpose).
- Events that are **commercial activities** like selling products directly.
- Anything that poses a **significant safety hazard** or requires facilities we don't have (e.g., heavy machinery demos, events with open flames, martial arts or other events that need a softfall flooring – those wouldn't pass risk assessment).
- Events that are **private in nature** (like a closed club meeting where the general community isn't invited, or a private party). All EOI events should be open to new participants in some way.

I have more questions or I'm not sure how to fill out part of the form. What should I do?

A: If anything is unclear, please **reach out to us** (see the Contact Information section below). We're more than happy to clarify instructions or provide an example.

Support and Contact Information

We hope this guidebook has answered many of your questions and given you a clear roadmap to apply for hosting your event at Little BIG House. However, we know that sometimes you might need a bit more clarification or have specific concerns.

We're here to help!

You can email hello@littlebigfoundation.org with your questions.

Thank you for considering hosting an event at Little BIG House. By taking the time to craft a thoughtful EOI, you're already contributing to our mission of a more connected, less lonely community. We wish you the very best of luck with your application, and even more importantly, we hope to see your ideas come to life, bringing people together under our roof.

Little BIG House is built on the passion of people like you – let's make something great happen together!

